



NOTICE FOR INVITING TENDER FROM APPROVED EMPANELLED VENDORS AT CHANDIGARH CIRCLE FOR HIRING OF CASH VAN ALONG WITH DRIVER FOR CAC UNA CENTRE

TO BE SUBMITTED

ON OR BEFORE UP TO 1230 HRS ON 22.03.2024

ADDRESS FOR COMMUNICATION

Regional Manager
State Bank of India
Regional Business Office
Una, Himachal Pradesh
Pin code-174303

Brief details of tender:-

| | | |
|----|------------------------|--|
| 1. | Name of the work | HIRING OF CASH VAN ALONG WITH DRIVER FOR CAC UNA CENTRE(Approximate 2000 Kilometer distance to be covered by cash van in a month) |
| 2. | Empaneled Vendors | 1. M/s Checkmate Service Pvt. Ltd. Mohali (Punjab) 2 M/s SIS Cash Services Pvt. Ltd. New Delhi 3 M/s Knight Detective & Security Service, Pvt. Ltd. Landran Mohali (Punjab) |
| 2. | Application mode | EOI document may be downloaded from the bank’s web site https://sbi.co.in under link of “ PROCUREMENT NEWS ” |
| 3. | EMD & Security Deposit | Rupees 50000 (Rupees Fifty Thousand) in the shape of demand draft in favor of State Bank of India, Una |
| 4. | E-Tender Agency | Online submission up to 22.03.2024 up to 1230 hrs. (Both technical bid and Price bid) at www.tenderwizard.com/ SBI tender Contact No. Pravesh Mani MOB – 9044314492. |

MODE OF SUBMISSION OF TENDER: ONLINE E-TENDER

The tender shall be submitted ONLINE in accordance with the procedure detailed herein below:-

1) Submission of Technical Bid: -

- i) It is required to be submitted through **online mode** at www.tenderwizard.com/
 - ii) The technical bid should be accompanied by the following documents duly signed (on all pages) by the authorized signatory of the firm/company.
 - i) Annexure I - Terms and Conditions
 - ii) Annexure II - Undertaking by the firm
 - iii) Annexure III - Specific modifications to be carried out in cash van before acceptance for duty & Technical specification of CCTV System
 - iv) Annexure IV - Technical Bid
 - v) Annexure V - Valid license under the Private Security Agencies (Regulation) Act-2005 (PSARA) for Himachal State and Company PAN/ GSTIN Certificate.
 - vi) Earnest Money Deposit of **Rupees 50000 (Rupees Fifty Thousand)** in the shape of demand draft in favor of State Bank of India, Una.

2) Opening of Technical Bid:-

Technical quotation of empaneled vendors received timely through online mode shall be opened by agency on 22.03.2024 at 1300 hrs.

- 3) **Opening of Price bid:** - Price quotations submitted through online mode at www.tenderwizard.com/ and qualified in technical bid shall be opened by agency on 22.03.2024 at 1500 hrs.

In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. Administrative Office Shimla has the right to accept / reject any or all tenders without assigning any reasons.

Note: The interested firms are advised to keep on visiting Bank website <https://.sbi.co.in> for any subsequent changes/corrigendum/additions/updates etc., for which there would be no press notifications.

Regional Manager, Una

TERMS & CONDITIONS

1. VALIDITY OF CONTRACT:

- a) The Agreement shall be effective from **the date of signing of the agreement** and shall be in force for an initial period of **TwoYear** and shall automatically be terminated after the expiry of one year unless renewed. However, the same shall be renewable only on getting a written request from the Firm before expiry and at the sole discretion of the Bank.
- b) SBI shall have sole discretion to terminate the contract agreement at any time during the contract period, if considered necessary, for any reason, whatsoever by giving a notice of 30 days.

2. WHEREAS THE FIRM has represented to the Bank that it shall provide Cash Vans (not older than two years from the date of signing the agreement), built as per Bank's specifications with trained and expert driver for cash movement within (name of centre) and will use its endeavor to operate the services efficiently. The identified Company/Firm will be under obligation to provide the cash van duly fabricated within three weeks time, failing which an amount of Rs.1000/ per day (Rupees One Thousand only) will have to be paid by the firm for a maximum of 20 days. Thereafter, Bank will be at liberty to forfeit the Earnest Money amount and engage another cash van from another empaneled agency and the agency will have no right to be considered in tendering / re-tendering exercise in future.

3. As per Bank specifications cash van built on (Name/Model of Vehicle) will have the following features:

1. Cash Van should be fabricated on the chassis of Mahindra Bolero Camper Vehicle, with an Engine capacity of not less than 2200 CC, preferable Turbocharged, in good road worthy condition, not older than two years from the date of signing of agreement.
2. Turning Radius: Not more than 8 meter.
3. The cash van should be equipped with tubeless tyres (Puncture Resistant Tyres).
4. Seating arrangements for five to six persons-namely two armed guards (one as co-driver and other in the second row of seats guard in the rear), cashier and cash loader. Provision should be made for adequate space for both armed guards to use their weapon effectively.
5. Body should be of a sheet metal of minimum 18 Gauge, however the floor should be of minimum 16 Gauge Checkered plate.

6. There should be at least 4 iron eyelets (stout iron hooks) on cash cage floor, of sufficient diameter (say 2- 2.5"), bolted to the chassis from below for securing cash boxes with chains. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
7. The entrance of the cage should be from the rear side of the van and side should be completely closed.
8. There should be 2 rows of seats in the driver's cabin, front row for driver and One Bank Guard (Co-driver) and rear row for one armed guard and 2 bank staff (cashier/cash assistant + cash coolie).
9. The cash van shall be provided with a small CCTV system with at least 90 days recording facility and three cameras installed in front, rear and inside of the cabin.
10. A Security Alarm System should be provided with a motorized siren, from our approved vendor with three panic switches (i.e. with co-driver, cashier and rear armed guard).
11. Global Positioning System for tracking the Cash van.
12. All windows and wind screen should have wire mesh protection i.e. Anti Riot Shield/Grille (of not more than 1 square inch). Each Window mesh should have a circular porthole of diameter 6 inches for use of weapon.
13. Collapsible grille inside the rear metal door alongwith suitable locking arrangements.
14. First aid box with essential usable medicines, lotions, sufficient dressing materials.
15. 02 Fire Extinguishers.
16. All doors of cash van should be functional and open freely without hindrance to occupants.
17. Sufficient lighting arrangement in driver's cabin and cargo section of vehicle.
18. Requisite spare wheel, tool kit and spares as required for emergent repair of Cash Van, in case of break down.
19. Provision of **Air conditioned (AC)** in seating areas of the Cash Van..
20. The van will always be kept and maintained in serviceable condition at Company's own cost. It will report to the Bank as and when specified by the authorised official of the Bank in a state of roadworthiness.

21. Any charges for fuel, oil lubrications and maintenance shall be borne by the Company within the monthly charges being paid.
22. Any registration, insurance, vehicle pollution certificates, taxes, toll tax and road tax etc. will be arranged by the Company at its own cost. The driver will carry all original documents in the vehicle. A photocopy of these documents will be handed over to the authorised official of the Bank. All such documents will be renewed well in time by the Company at its own cost.
23. In case of any breakdown of vehicle on account of any reason whatsoever, another such one will be arranged by the Company without any delay/any extra cost/overtime payment.
24. An experienced driver (preferably an Ex-Serviceman) will be provided with vehicle by the Company within the monthly charges being paid. The driver will be the employee of the Company and Bank will have no liability towards his salary, PF or any other statutory liability if any, in any respect. The Company will deposit or pay all type of statutory dues of the driver etc. The proper police verification will be carried out by the Company to Bank's satisfaction and a copy of his verification alongwith his identity (with photo) be handed over to the Bank official/ Police station(s), if required.
25. The Company shall be responsible for proper behaviour and conduct of the driver.
26. Any change in the driver will be communicated to the Bank's authorised official well in time and Company's representative come personally to intimate the change alongwith the driver. The Company's representative should be known to the Bank and shall carry identity card of the Company duly authenticated by the owner of the Company. A standby driver be identified for this purpose and his Police verification must be available on record.
27. The driver will have valid driving licence and the Identity Card and shall carry on his person while on duty. The driver also must know how to tackle and rectify minor fault(s) of routine nature. The driver should always be in good health.
28. The Company shall get the Police Verification of driver & other staff, if applicable and forward the copies to this Office before commencement of contract.
29. The vehicle will normally be engaged for banking hours (08 hours per working day). Extra hours, as and when required by the Bank, will be paid as per clause.
30. The vehicle shall report on time to the Bank's authorised official at designated place and shall leave when released by him.
31. The vehicle will be used by the Bank upto kms a month on all working days within the monthly charges of Rs If the total distance exceeds the stipulated limit a sum of Rs.@Rs per km for extra km will be paid. Charges for

extra hours @ Rs..... per hour will be paid. Counting of kms will start when the vehicle reports to Bank and end when the Bank releases the vehicle for the day. Charges for out of station, overnight duty shall be Rs..... per night over and above as stated above, **Monthly Charges given plus G.S.T and Toll charges as applicable.**

32. A proper log book will be maintained by the Company, with columns like Sr. No., Date, Time reported, Time released, Kms reading, reporting time, released time, total kms run, place where the vehicle went to, signature of the driver and the Bank's official. Copy of logbook shall be attached with the bill for scrutiny.

33. The Bank has the authority to call the vehicle on Sunday/holiday and at odd hours, if required and will be paid for as per clause.

34. The Bank can utilise the vehicle for any purpose other than cash and can send outside (name of centre) at its own discretion.

35. The cash van shall be insured comprehensively. However, the Bank will arrange insurance of cash in transit.

36. Any problem arising on account of Police, transport authorities etc. shall be dealt by the Company at its own cost.

37. The employee of the Company, for this service, will at no point of time claim to be employee of the Bank.

38. It shall be the total responsibility of the Company to manage said services i.e. cash van, driver, standby cash van for emergencies etc. in professional and smooth manner.

39. The Company shall cover its personnel, deployed on cash remittance duty, for personal accident, fidelity and death whilst performing the duty. There will be no responsibility of the Bank for any type of civil, criminal or of any claim in case of any accident or any other crime towards the Company, driver or third party. The driver or Company will be liable for any damage, claim, penalty or punishment in this regard.

40. Adequate supervision will be provided by the Company to ensure correct performance of the said services in accordance with the prevailing assignment instructions agreed upon between the parties. If the Company fails to provide satisfactory service or discontinue the service before the expiry of above agreement, earnest money held with the Bank will be forfeited.

41. All necessary reports and other information will be supplied on mutually agreed basis and regular meeting will be held with the client.

42. The Company shall take proper and reasonable and adequate precautions to preserve from loss, deduction, waste or misuse areas of responsibility given to them by the Bank and shall not lend to any person or Company any of the effects or assets of the same under its control.
43. The Company will ensure that its staff shall not at any time, without the consent of the client in writing, divulge or make known any trust, accounts, matters or transactions undertaken or handled.
44. No hike on account of fuel, oil, lubrications shall be given by the Bank within the period of contract. It shall only be considered at the time of renewal of the contract, if any, between both the parties as mutually agreed upon.
45. The contract shall be signed on a stamp paper as applicable and all expenses on this account shall be borne by the Company.
46. In case the van/driver fails to turn up on any working day, a penalty @ Rs 5000 or double the daily amount paid or pro-rata basis whichever is higher will be charged.
47. The Company shall do and perform all such cash van services acts. Matters and things connected with the administration superintendence and smooth conduct of the above arrangements, as per the directions enumerated here in and in accordance with such directions, which the client may from time to time issue and which have been mutually agreed upon between the two parties.
48. No person, other than the one/s authorised by the Bank and/or party of the first part shall be allowed to travel by the said vehicle/s regardless of whether or not the vehicle is carrying cash at the relevant point of time.
49. That the Company shall allow the Bank to let Bank's Cashier and other staff members, as required by the Bank, to accompany the cash remittance.
50. Supply of m-DVR installed in Cash Van to be directly through vehicle battery so round the clock CCTV recording can be ensured.
51. That in case the Bank is of the opinion that the vehicle or services provided by the Company are not satisfactory or upto the mark, or the Company commits any breach or violation of any term or condition of this agreement, then the Bank shall be entitled to withhold and deduct the amount or part thereof of the payments due and payable to the Company, besides terminating this agreement by giving the prior notice of 30 days to the effect.
52. In case of any dispute the procedure (under Arbitration Act 1996) shall be taken recourse to. The courts at **Shimla** shall alone have jurisdiction in this regard.

[To be submitted on the Agency's letterhead on this Performa only]

BID for CAC UNA Centre

Regional Manager,
State Bank of India,
Regional Business Office
Una

Dear Sir/Madam,

TENDERS FOR THE SUPPLY OF CASH VANS AT CURRENCY ADMINISTRATION CELL UNA

Please refer your letter No. _____ dated the _____.

2. We undertake to abide by the following points, having failed at any stage namely opening of financial bids, negotiations or commencement of contract, Bank may initiate any action as deemed fit against our firm including forfeiting Rs.50,000/- (Rupees Fifty Thousand only) earnest money deposited by us:-

1. Adherence to terms and conditions of the contract.
2. Provision of modifications in Cash Van as specified by the Bank.
3. Adherence to negotiated rates for provision of Cash Van.
4. Authenticity of statements given in technical bid.
5. Possession of Private Security Agencies Regulation Act-2005 (PSARA) valid license for the state of Himachal Pradesh.

3. We have read and understood all the contents laid down in the Notice, for **Supply of Cash Vans on hire along with driver to SBI** and agree to abide by them.

4. **We have also noted that in case our Agency does not meet the criteria laid down in this Notice in relation to Agency credentials and/or the Cash Van proposed by our Agency is not in conformity with the Technical Specifications stipulated by you in this Notice, our bid will be summarily rejected.**

5. We also understand that **SBI reserves the right to reject any or all quotations without assigning any reason therefore.**

Yours faithfully,

(Signature with date, Contact No(s), email id and Seal of the Bidder)

**CASH VAN FOR CURRENCY ADMINISTRATION CELL SPECIFIC MODIFICATIONS
REQUIRED TO BE CARRIED OUT IN CASH VAN BEFORE ACCEPTANCE ON
DUTY**

1. Cash Van should be fabricated on the chassis of Mahindra - Bolero Camper/Force Motors-Tempo Traveller Delivery Van Vehicle, with an Engine capacity of not less than 2200 CC, preferable Turbocharged, in good road worthy condition, not older than two years from the date of signing of agreement.
2. Turning Radius: Not more than 8 meter.
3. The cash van should be equipped with tubeless tyres (Puncture Resistant Tyres).
4. Body should be of a sheet metal of minimum 18 Gauge, however the floor should be of minimum 16 Gauge Checkered plate.
5. There should be at least 4 iron eyelets (stout iron hooks) on cash cage floor, of sufficient diameter (say 2- 2.5"), bolted to the chassis from below for securing cash boxes with chains. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
6. The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance.
7. There should be 2 rows of seats in the driver's cabin, front row for driver and One Bank Guard (Co-driver) and rear row for one armed guard and 2 bank staff (cashier/cash assistant + cash coolie).
8. **Cash compartment security. —**
 - (i) The cash compartment should be inaccessible from outside the van unless operated internally through manual or electronic lock and cash compartment is specially reinforced with steel with only one door and grill gate;
 - (ii) The entrance of the cash compartment shall be from the rear side to ensure proper visibility, operational feasibility and CCTV surveillance.
 - (iii) All windows and wind screen shall have wire mesh protection of not more than one square inch and each window mesh shall have a circular port-hole of six inches diameter for use of weapons;

(iv) The panic switches for operating the hooter are available with the driver and other occupants.

The cash van shall be provided with a small CCTV system with at least 90 days recording facility and three cameras installed in front, rear and inside of the cabin.

(v) A security alarm with GSM based auto-dialer shall be installed in the cash van.

9. A Security Alarm System should be provided with a motorized siren, from our approved vendor with three panic switches (i.e. with co-driver, cashier and rear armed guard).
10. Global Positioning System for tracking the Cash van.
11. All windows and wind screen should have wire mesh protection i.e. Anti Riot Shield/Grille (of not more than 1 square inch). Each Window mesh should have a circular porthole of diameter 6 inches for use of weapon.
12. Collapsible grille inside the rear metal door alongwith suitable locking arrangements.
13. First aid box with essential usable medicines, lotions, sufficient dressing materials.
14. 2 Fire Extinguishers.
15. All doors of cash van should be functional and open freely without hindrance to occupants.
16. Sufficient lighting arrangement in driver's cabin and cargo section of vehicle.
17. Requisite spare wheel, tool kit and spares as required for emergent repair of Cash Van, in case of break down.
18. Provision of fans in seating areas of the Cash Van..

Important: Refusal/deficiency in providing above & any other modifications as advised by SBI in Cash Van(s) will debar the contesting Company/Firm to qualify for further proceedings of the process.

m-DVR Specification

| S.NO | Parameter | m-DVR having up to 4 CCTV Cameras |
|-------------|--------------------------------------|---|
| 1 | Video Format | PAL |
| 2 | Number of video inputs | 4 Channels |
| 3 | Number of video output | 1 |
| 4 | Video Compression Standard Supported | H 264, MPEG-4 & M-JPEG |
| 5 | Audio Compression Standard Supported | G.711 and G.726 |
| 6 | Number of streams | Dual streams, both streams independently configurable for each camera resolution and frame rate |
| 7 | Recording Resolutions | 4CIF/2CIF/CIF/QCIF(can be set independently for each camera for both streams |
| 8 | Video frame recording rate | 1 to 25 fps for all channel at 4CIF (total 100 fps at 4CIF) resolution and frame rate can be set independently for each camera for both streams |
| 9 | Alarm sensors | Minimum 4 inputs (NO/NC configurable) 2 outputs |
| 10 | Storage | 2TB, 2.5 SATA Hard disk drive or solid state drive with suitable anti vibration mechanism |
| 11 | Recording Modes | Normal schedule based, Alarm triggered, Motion detection |
| 12 | Event Based Recording and tagging | Pre-recording-1 to 15 minutes Post-recording- 1 to 60 minutes |
| 13 | Shut down delay | Configurable shut down delay after ignition off-5 min to 4 hours |
| 14 | Power Input | 8 to 32 volts, spike/surge protection |
| 15 | Power output | Regulated power to CCTV Cameras and Microphones |
| 16 | Working Temperature | -10 to 60 degree Celsius |
| 17 | Working Humidity | 0% to 95% relative humidity non-condensing |
| 18 | Network/Communication | LAN-1 RJ45 interface |
| 19 | Interfaces | Wi-Fi-802, 11/b/g/n Built-in 3G/4G module, supporting both 3G and 4G, support for SMS, Voice, Data, GPRS, TCP/IP |
| 20 | External Interfaces | 1USB 2.0, 1 SIM slot |
| 21 | Image quality | 1 to 5 (configurable) |
| 22 | Watermark | Tamper-proof watermark |
| 23 | Configurable Video Overwriting | Video over writing to be configurable to support |

| | | |
|----|----------------------------------|---|
| | | (a) Cyclic overwriting (oldest recording to be overwritten) (b) Even tagged recording not to be overwritten for a longer period (7 to 30 days configurable) |
| 24 | Connectors | All input and output connections to be vibration/ shock resistant and locking Desirable aviation connectors |
| 25 | LED indicators | Power, Recording, 3G/GPRS Network |
| 26 | Vibration resistance | EN 60068 or equivalent |
| 27 | Shock resistance | EN 60068 or equivalent |
| 28 | Motion detection | Configurable sensitivity level Motion detection zones to be configurable independently for each camera |
| 29 | RTV Real time clock | Built in RTC drift not more than 10 seconds at any time |
| 30 | Data download | m-DVR should provide video and audio download facility for the desired date/time and duration. It should be possible to connect a laptop to m-DVR through network cable on RJ45 port and open m-DVR's user interface in a standard browser using a standard URL |
| 31 | Data transfer on 3G and 4G/ GPRS | In case the vehicle moves to an area where 3G coverage is not present, the m-DVR will automatically shift to GPRS(2G) connectivity to send the health of status data. |

In addition to m-DVR should have inbuilt GPS Module, capable to provide video with GPS coordination.

ANALOG CAMERA SPECIFICATION FOR CASH VAN

| S.NO | Parameter | Recommended Specification |
|------|----------------------|---|
| 1 | Type | Analog Colour Camera |
| 2 | Video Format | PAL |
| 3 | Lens | Fixed 3.6mm |
| 4 | Camera Resolution | 700 TVL, 752(H) X 582 (V) or better |
| 5 | Image sensor | 1/3" OCD or better |
| 6 | Minimum illumination | 0.01 Lux at F1:2 with IR off 0.0 Lux with IR On |

| | | |
|----|-----------------------|---|
| 7 | Shutter time | 1/50 sec to 1/100,000 sec |
| 8 | Infrared Capability | Built-in infrared LEDs with range of minimum 10 meter Auto Day/Night |
| 9 | Camera Ruggedness | Rugged vibration shock and tamper proof housing, vibration resistance as per EN 60068 or equivalent |
| 10 | IP rating | IP66 |
| 11 | Operating temperature | -10 to 60 degree Celsius |
| 12 | Operating Humidity | 0% to 95% RH |
| 13 | Audio | Built-in Microphone or separate microphone |
| 14 | Image Enhancement | Auto tracking white balance (ATW) Automatic Gain control, Wide Dynamic Range (WDR) and automatic backlight compensation (BLC) |
| 15 | Input Power | Power from m-DVR |
| 16 | Motion detection | Automatic Motion detection |

TECHNICAL BID

1. Name of Centre : **Una**
 2. Make of Vehicle :.....
(Please mention)
 3. Year of Manufacture :.....
(Please mention)
 4. Kms reading (in case of old vehicles) :.....
 5. Total Kms. per month covered in the monthly charges : Approximately 100kms.
 6. Hours per day vehicle will be used : 08 hours.
 7. Crew Per Van : One driver (with valid driving licence, preferably an Ex-Serviceman)
 8. Number of years' experience:.....
(In the field of cash remittance)
 9. PAN Number (Copies of PAN Card & latest Income Tax Return be enclosed) :
 10. List of clients :.....
(Copies of reference letters from clients/agreement with clients be enclosed)
 11. Earnest money : Rs.50,000/- per cash van - In form of Demand Draft payable at SBI Una.
(Separate Demand Draft for each centre @ 50,000/- for each cash van) Enclosed / Not enclosed.
- We confirm that the Bank's terms & conditions are acceptable to us. The vehicle will be made available in ready condition as per Bank's requirements within 21 days duly modified from the date of the agreement.

Place: Signature, Address, Contact Number

Date : and Official Seal

Note: - No cutting / overwriting permitted here